

# PS/Receiver

## Optimize Mailroom Performance

Package delivery shouldn't be time consuming or messy. Safely receive and route packages across your enterprise.

Receiving and keeping track of inbound packages is a juggling act. Mailrooms need to contend with large and unpredictable spikes in volume, packages need to reach employees who are constantly on the move, and now safely delivering packages presents its own challenges.

PS/Receiver provides your firm with efficient package receiving and safe re-routing or delivery for all inbound and internal shipments. It gives users the option to obtain Touchless Proof of Delivery through a voice recording, photo or locker delivery, ensuring a full chain of custody while keeping your staff safe.

PS/Receiver's dashboard provides the mailroom with visibility and control over up-to-date, real-time package statuses. It also enhances mailroom performance with service level agreement (SLA) tracking, routing instructions, off-line operation capabilities and robust reporting.

This web-based application, with accompanying mobile apps, provides a uniform enterprise solution that is easy to deploy, support and use.





Safely accept packages with 6 feet of distance with Touchless Proof of Delivery.



### Maximize Productivity

Monitor and meet mailroom SLAs quicker and easier with a user-friendly dashboard.



### Actionable Data

Gain visibility into ongoing performance to drive operational improvements.



# End-to-End Solution

Combine with PS/Ship and PS/Invoice to enhance operations using a single, unified platform. "Touchless Proof of Delivery helped make sure that employees are safe; not just employees in the mailroom, but employees throughout the whole company."

**CLIENT RELATIONS MANAGER, TOP 3 U.S. TELECOMMUNICATIONS COMPANY** 

# **PS/Receiver Benefits**



## SMART, SAFE PACKAGE

- Optimized receiving of packages at the desktop or on a mobile device
- Automated request for routing instructions to ensure timely package delivery whether recipient is on premise or working remotely
- Full support for internal delivery workflows, reprographics, box moves, etc.



#### **ADVANCED DASHBOARD VISIBILITY & CONTROL**

- View real-time package status information
- SLA monitoring and robust reporting
- Enterprise-wide volume and activity data
- Remotely control and monitor mobile devices



#### **ENTERPRISE SOLUTION WITH A** SINGLE WEB-ENABLED INSTALLATION

- 100% web-based application
- iOS-based mobile devices
- Off-the-shelf hardware reduces costs
- Add PS/Ship and PS/Invoice for a complete shipping management solution



# **TOUCHLESS**

- Capture proof of delivery from 6 feet away
- Voice recordings and photos securely captured and stored
- No need to touch or share mobile devices
- Smart locker integration options available
- Safer for everyone involved in the process







#### **Accountable Shipping Made Easy** Self-serve, unified shipping solution that saves time and money

- Easy-to-use, guided label creation
- Real-time integration for shipping quotes and cost allocation
- Integrates with network security for user and account management
- Saves time and money on shipping

**Efficient Invoice Processing** Automate the retrieval, cost allocation and payment of shipping invoices

- Automatic invoice retrieval and faster processing
- Financial system integration
- Historical reporting and backup





#### **Optimize Mailroom Performance**

Full chain of custody and control for all incoming and intra/ interoffice packages

- Simple package tracking and integrated re-routing using PS/Ship
- Contactless delivery using photo or voice as Proof of Delivery
- Dashboard offers visibility into realtime status of all packages

PS/Ship is a shipping management software that makes shipping, invoice processing and package tracking faster, easier and less expensive. PS/Ship customers include law firms, professional services organizations and corporate entities who save up to 30% on their total cost of shipping. Learn more by visiting <u>psship.com</u>